

# Client Account (Non-Designated)



## Application Form (PART B)

PLEASE COMPLETE IN BLACK INK AND BLOCK CAPITALS

This form is for use by Solicitors & Trustees who wish to open an account for the management of non-designated or aggregated client funds. The Solicitors must meet the criteria detailed on the account summary box. An additional Application Form Part B should be completed where there are more than four Account Signatories. PLEASE ENSURE ALL SECTIONS ARE COMPLETED & THE FORM SUBMITTED WITH THE REQUIRED IDENTIFICATION.

### Section 1: Account Name

Name of Account

	<b>CLIENT ACCOUNT</b>
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### Section 2: Authority

We the Controllers/Owners of the Firm detailed above provide authority to the persons listed within Section 3 of Application Form (Part B) to operate this client account in line with our instructions outlined in Form A Section 6 & Form B Section 3 on behalf of undesignated clients of this Firm.

Controller/Owner Print Name		Signature		Date	
Controller/Owner Print Name		Signature		Date	
Controller/Owner Print Name		Signature		Date	
Controller/Owner Print Name		Signature		Date	

### Section 3: Authorised Signatory Mandate Details

Please list below the names of the Appointed Signatories for the account.

	Title	First Name(s)	Surname
1			
2			
3			
4			
5			
6			

Full details of each mandated signatory are provided in Section 5 of the Non-Designated Client Account Application Form Part B.

### Section 4: Identification

**We need sufficient ID to open the account.**

One form of identification is required for each account Signatory. The Society will also carry out an electronic verification search for each of the Appointed Signatories. Please refer to '[Our Identity Requirements](#)' Leaflet available on the Society's website for full details. ( [www.thevernon.co.uk/client-account](http://www.thevernon.co.uk/client-account) ).

**Section 5: Account Appointed Signatories**

**Account Signatory 1**

Title  Surname

First Name(s)

Date of Birth (DD/MM/YYYY)  
 /  /

National Insurance Number

Residential Address  
  
  
  
Postcode

How long have you lived at this address?  
Years  Months

If less than 1 year please provide your previous address:-  
Previous Residential Address  
  
  
  
Postcode

How long did you live at this address?  
Years  Months

Email

Business Telephone Numbers  
Day   
Mobile

Role in firm

Nationality

Country of Residence

Position within the Organisation

Are you an existing VBS customer? Yes  No

If Yes, please enter your existing Vernon account number(s)

Signature

**Account Signatory 2**

Title  Surname

First Name(s)

Date of Birth (DD/MM/YYYY)  
 /  /

National Insurance Number

Residential Address  
  
  
  
Postcode

How long have you lived at this address?  
Years  Months

If less than 1 year please provide your previous address:-  
Previous Residential Address  
  
  
  
Postcode

How long did you live at this address?  
Years  Months

Email

Business Telephone Numbers  
Day   
Mobile

Role in firm

Nationality

Country of Residence

Position within the Organisation

Are you an existing VBS customer? Yes  No

If Yes, please enter your existing Vernon account number(s)

Signature

**Section 5: Account Appointed Signatories (cont.)**

**Account Signatory 3**

Title  Surname

First Names(s)

Date of Birth (DD/MM/YYYY)  /  /

National Insurance Number

Residential Address   
  
  
 Postcode

How long have you lived at this address?  
 Years  Months

If less than 1 year please provide your previous address:-

Previous Residential Address   
  
  
 Postcode

How long did you live at this address?  
 Years  Months

Email

Telephone Numbers  
 Day   
 Mobile

Occupation

Nationality

Country of Residence

Position within the Firm

Are you an existing VBS customer? Yes  No

If Yes, please enter your existing Vernon account number(s)

Signature

**Account Signatory 4**

Title  Surname

First Names(s)

Date of Birth (DD/MM/YYYY)  /  /

National Insurance Number

Residential Address   
  
  
 Postcode

How long have you lived at this address?  
 Years  Months

If less than 1 year please provide your previous address:-

Previous Residential Address   
  
  
 Postcode

How long did you live at this address?  
 Years  Months

Email

Telephone Numbers  
 Day   
 Mobile

Occupation

Nationality

Country of Residence

Position within the Firm

Are you an existing VBS customer? Yes  No

If Yes, please enter your existing Vernon account number(s)

Signature

**Section 6: Your Personal Data (Signatories)**

**YOUR RIGHTS**

For the purposes of General Data Protection Regulation, the Vernon Building Society is the Data Controller responsible for the processing of your personal data. You have the right to request in writing a copy of the details held about you and where necessary the right to object to certain processing, the right to correct, sometimes delete and restrict the personal data the Society uses. In addition, you have the right to complain to the Society and the Information Commissioners Office (the data protection regulator). Please refer to the Vernon Building Society’s Privacy Notice for further information on your rights.

Where you have provided your consent to the Society, such as to receive marketing messages, you have the right to withdraw it at any time. You can do this by notifying your local branch, calling us on 0161 429 6262 or writing to us at Marketing Communications, Vernon Building Society, 19 St Petersgate, Stockport, SK1 1HF. Alternatively, email unsubscribe@thevernon.co.uk.

**HOW WE USE YOUR DATA**

- a) The Vernon Building Society will only retain your personal data only for as long as necessary to administer your account in line with regulatory and legal requirements.
- b) The Vernon Building Society processes your personal information to enable it to provide a service for its members and customers which may include managing your accounts, maintaining its own accounts and records, supporting staff training and development, promoting its services; undertaking market research and the provision of financial services and advice.
- c) If false and inaccurate information is provided and fraud is identified, your details will be passed to fraud prevention agencies.
- d) The Vernon Building Society requires a lawful reason to process your personal data and for some processing more than one legal basis may be relevant (except where the Society relies on Consent). The Society uses the following reasons to process your personal data: Consent, Performance of a Contract, Legal Obligation and Legitimate Interests.

**Section 7: Marketing Preferences**

I would like to receive email updates about Vernon Building Society products, services, charity & news

<b>Signatory</b>			
1	2	3	4
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**You can change your preferences at any time by emailing communications@thevernon.co.uk, calling 0161 429 6262 or writing to: Marketing Communications, Vernon Building Society, 19 St. Petersgate, Stockport, SK1 1HF**

**Section 8: Declarations**

**BEFORE SIGNING PLEASE READ THE TERMS & CONDITIONS RELATING TO THIS ACCOUNT CAREFULLY AS WE SHALL SEEK TO RELY ON THEM.**

**Declarations**

We the Appointed Signatories of the account whose signatures appear on this form declare that:

- The sums to be invested in the Vernon Building Society will be held on behalf of the named Firms clients which is the property of clients of the Firm and is not made as nominee for any other company, society, fund or individual.
- We are the Appointed Signatories by the Controllers/Owners of the Firm are authorised to operate this Non-Designated Account on behalf of the firm’s clients as outlined in the instructions provided by them detailed on the Application Form Part A.

We the Appointed Signatories on this account:

- Agree to operate this Non-Designated Client Account in accordance to the mandate provided by the Controllers/Owners of the Firm which is documented on the Application Form Part A.
- Acknowledge our responsibility to advise the Vernon Building Society where any changes are made to the Firms Controllers/Owners or Appointed Signatories
- Acknowledge the Firms responsibilities to undertake Customer Due Diligence requirements for all clients and maintain this ongoing to fulfil AML obligations and to be able to provide this information to the Vernon Building Society should this be required.
- Understand that being a signatory and not the beneficial owner of the funds deposited we do not have the right to attend the AGM or vote on resolutions of the Society
- Agree to be bound by the Rules of the Society.
- Confirm we have read copies of the last published ‘Annual Review & Report’ incorporating the ‘Summary Financial Statement’ and the ‘Complaints Policy & Procedure’ Leaflet.
- Confirm we have read a copy of the full [Terms & Conditions](#) of the account.
- Undertake to advise the Vernon Building Society **within 30 days** of any change in circumstances which affects either the Firm or any Controlling Persons tax residence status declared on a previously completed Self-Certification Form which causes the information contained to become incorrect, and to provide the Vernon Building Society with a suitably updated Self-Certification and declaration **within 30 days** of such change in circumstances.

We confirm receipt of the FSCS Information Sheet providing basic information about the protection of eligible deposits relating to the Financial Services Compensation Scheme, including the Exclusions List. [www.thevernon.co.uk/client-account](http://www.thevernon.co.uk/client-account) | [FSCS Depositor Protection Information & Exclusions Sheet](#)

We confirm that the details overleaf are correct, and our signatures are an acknowledgement to this declaration

<b>Signatory 1</b>	<input type="text"/>	Signature	<input type="text"/>	Date	<input type="text"/>
Print Name	<input type="text"/>				
<b>Signatory 2</b>	<input type="text"/>	Signature	<input type="text"/>	Date	<input type="text"/>
Print Name	<input type="text"/>				
<b>Signatory 3</b>	<input type="text"/>	Signature	<input type="text"/>	Date	<input type="text"/>
Print Name	<input type="text"/>				
<b>Signatory 4</b>	<input type="text"/>	Signature	<input type="text"/>	Date	<input type="text"/>
Print Name	<input type="text"/>				